Commissioner Minutes of May 13, 2014

The Gladwin County Board of Commissioners met in Regular Session on Tuesday, May 13, 2014. The meeting was called to order at 9:00 a.m. by Chairman Walters. The Pledge of Allegiance was recited. Roll call found all Commissioners present. A short prayer was given before the meeting.

There were no changes or additions to the agenda.

The cash balances were then read by Commissioner Birgel. General Fund - \$75,426.84. Unallocated has a balance of \$90,280.94. There has been an advance from the 216 fund (911 millage funds) in the amount of \$400,000 to pay bills as approved in January.

Public Comments – Tom Dunn, Grout Township, spoke on the Executive Session that was held at the last meeting and then expressed his thanks to the Board for the efforts made to help resolve the Miller case.

Shari Spoelman, MSU Extension, came before the Board with a request to place a millage specific to MSU services on the August ballot for voter consideration. Extensive discussion on the pros and cons of placing the question on the ballot. Motion by Commissioner Walters, supported by Commissioner Carl, to place the millage question on the August ballot. Roll call vote as follows: Carl – yes, Walters - no, Aultman – no, Smith – no, Birgel – yes. 2 yes, 3 no. Motion fails.

Marianne Hill, Emergency Management Director, came before the Board with an update on the 2011 and 2012 grants. Ms. Hill explained that she was able to spend the majority of the grant funds, and final submission for reimbursement must be made by May 30, 2014. The 2013 grant amount, and the respective projects were discussed. Commissioner Walters commented on the retirement of Lt. Lisa Speary, noting the Board will send a letter of thanks for her efforts in assisting Gladwin County over the years.

Bob Evans, Drain Commissioner, spoke on the resignation of his current Deputy Drain Commissioner. He would like Board permission to hire Laurie Howey at \$8.50/hour and maintain the 21 hour work week. Discussion. Motion by Commissioner Walters, supported by Commissioner Aultman, to allow the Drain Commissioner to hire Ms. Howey at \$8.50/hour and maintain the 21 hour work week. Ayes carried, motion passed.

Carol Brubaker, City-County Transit, came before the Board with three contracts for adoption by resolution. The first is a contract for a new bus from unused funds. Motion by Commissioner Smith, supported by Commissioner Carl, to accept the contract and resolution as prepared. Roll call vote as follows: Walters – yes, Aultman – yes, Smith – yes, Birgel – yes, Carl – yes. 5 yes, 0 no. Resolution 2014-012 declared adopted. The second contract is for dedicated use of leftover funds from the generator purchase. The additional funding will be used to purchase a new bus. Motion by Commissioner Smith, supported by Commissioner Carl, to approve the contract and resolution as presented. Roll call vote as follows: Aultman – yes, Smith – yes, Birgel – yes, Carl – yes, Walters – yes. 5 yes, 0 no. Resolution 2014-013 declared adopted. The final contract is a revision to the 5311 Federal funding levels to 100%.

These additional funds will be used for operating. Discussion. Motion by Commissioner Smith, supported by Commissioner Carl, to approve the contract and resolution as presented. Roll call vote as follows: Smith – yes, Birgel - yes, Carl –yes, Walters –yes, Aultman – yes. 5 yes, 0 no. Resolution 2014-014 declared adopted.

Christy VanTiem, County Treasurer, came before the Board on multiple matters.

- 1. On a letter received from the State of Michigan Unclaimed Property division on money that may be due for collection to Gladwin County. Ms. VanTiem is requesting permission to sign the letter requesting payment of escheated funds from the State. Motion by Commissioner Birgel, supported by Commissioner Carl, to allow the Treasurer to take the appropriate steps to collect the funds. Ayes carried, motion passed.
- 2. M&H Recovery Group has offered to make collection on a bankruptcy case in which \$1,300 is due to the County. M&H will keep 20% of the collection, and will receive no compensation in the event of no collection. Motion by Commissioner Aultman, supported by Commissioner Smith, to authorize the Treasurer to enter into an agreement with M&H Recovery Group for the discussed bankruptcy case. Ayes carried, motion passed.
- 3. Secord Township has again contracted with the Treasurer to handle the summer school tax collection. The County profits \$3.00 a parcel to handle the collection. Motion by Commissioner Birgel, supported by Commissioner Smith, to allow the Treasurer to enter into an agreement with Secord Township to handle the 2014 school tax collection. Ayes carried, motion passed.
- 4. The Indirect Costs have not been collected from the Drain Commissioner to date. The Treasurer would like direction on this matter, as they were billed in January. Discussion on the legality of collecting Indirect Costs from Drain funds. The Drain Commissioner will provide the appropriate information to the Treasurer to resolve the matter so that the Board can make a final decision at their next meeting.

Justin Schneider, Zoning Administrator, came before the Board with a re-zoning request. Mr. Schneider discussed with the Board that the Planning Commission has approved the recommended revision to the Gladwin County Zoning Ordinance as follows: Revise zoning district from a Business Two (B2) Zoning District to a Residential-Farming, (R/F) Zoning District in Sherman Township, Section 32, Part of NW1/4 of NW1/4, 3944 North M-18 Gladwin, Michigan. Parcel #140-032-200-001-02. Mr. Schneider stated that public notices were sent, a public hearing was held and the Township has been notified. Motion by Commissioner Carl, supported by Commissioner Smith, to adopt the resolution for zoning revisions as outlined. Roll call vote as follows: Birgel - yes, Carl - yes, Walters -yes, Aultman - yes, Smith - yes. 5 yes, 0 no. Resolution 2014-015 declared adopted.

Sheriff Mike Shea spoke on the proposed reductions in his department, noting the difficulty in processing SORs with shortened staff. Sheriff Shea gave the Board information on the required filings for the Sex Offender registry. Discussion. Commissioner Walters then asked the Board to refer to the list of used vehicles that will be sold by sealed bid, as provided by the Sheriff. Discussion. Motion by Commissioner Walters, supported by Commissioner Birgel, to place the list of cars for sealed bid to be opened at the June 10th Board meeting. Ayes carried, motion passed.

Commissioner Reports by District -

Commissioner Carl reported:

On conversations with the Townships in his district that are concerned with the Road Commission's decision to open all roads to ORVs without taking the Township's recommendations into consideration. The Property Owners Association in Sugar Springs and Supervisor Shirley Kyle have both stated they believe this is a safety concern and the potential for increase in crime. Discussion. Commissioner Carl asked that a letter be sent to the Road Commissioner asking for an explanation on why the input from the Townships was not considered before opening all roads to ORVs. Commissioner Smith supported the request of Commissioner Carl to have a letter sent. Ayes carried, motion passed. Commissioner Carl stated that the Road Commission is willing to hold off on the formal opening of the roads until the Board gets with them.

Commissioner Smith reported:

- That she has also been addressing ORV concerns at her Township meetings.
- On attending the Buckeye Township meeting on April 23rd.
- That she sat in on the Insurance committee meeting on April 24th for Commissioner Walters.
- On the Department Head meeting with representatives from IT Right on April 24th.
- That she attended the Lincoln Day Dinner.
- On the Council of Local Government meeting that was held on April 28th at the County building, noting that the next meeting will be held June 30, 2014 at Secord Township.
- That she was in attendance at the Special Board meeting on April 30th.
- That she had a great time at the Jean Mercer benefit dinner on May 2, 2014.
- On attending the Hay Township meeting.
- That she attended the Tobacco Township meeting on May 12th. They discussed the re-surfacing project for M-30, noting it would begin Mary 27th and run through June 27th.
- On the following report from the Library: 4,708 patrons used the library. 1,867 used the computers, 57 new patrons were provided library cards for a total of 19,176. The Friends of the Library used book sale is this Thursday, Friday and Saturday.
- Relay for Life of Gladwin County will be having a Family Picnic Social this Saturday, May 17th at Ross Lake Park from 1-4 p.m. The public is welcome to attend and many activities are planned.
- The Open house for the Beaverton Area Fire Hall is this Saturday, May 17th at 1:00 p.m.

Commissioner Birgel reported:

- The Siren billing for 2013 has been acquired by the Emergency Management Director. This billing is usually billed out to each entity that maintains a tower. Motion by Commissioner Birgel, supported by Commissioner Smith, to allow the Clerk to bill each of the four entities \$368.00 each. Ayes carried, motion passed.
- That he received a phone call yesterday from a resident who will be donating \$5,000 towards the operations at Animal Control.

- On changes at the State level to restore the revenue sharing to the original amount. This will mean additional funding for Gladwin County. Commissioner Birgel stated that he has been very active in pushing this topic with Joel Johnson and John Moolenaar.
- On working through finance issues and the reductions of staffing in county offices, noting his Townships are supportive in the County to make the appropriate decisions.

Commissioner Aultman reported:

- That Michigan Works cancelled their April 25th meeting, noting the next one will be May 23rd.
- On attending the Airport meeting on Thursday, May 8th. The hanger expansion project is still underway and Nexteer is there almost daily testing cars. The Airport receives \$200.00 per day for their use of the airstrip. Thunder on the Strip will be held this Saturday, May 17th, and is open to the public.
- That she attended the Bentley Township meeting on May 12th. They will be doing some work on the park dugout, and putting in a septic field. The Township will also be purchasing a generator to run the fire department and the township hall in the event of a power outage.
- On attending the Billings Township meeting on May 8th where they discussed options for a new waste collection contract. Commissioner Aultman also noted that they questioned Marine Patrol coverage for this summer.

Comments from the Chairman:

- That he has been very busy with committee meetings the past couple weeks.
- On meeting with Department Heads and Elected Officials on Monday to go over possible reductions to their departments.
- He would like to thank everyone who worked on the millage proposal.
- That he attended the Council of Local Government meeting on April 28th.
- On attending the Special Board meeting on April 30th.
- That he also attended the Jean Mercer benefit dinner on May 2nd.
- On attending the Gladwin City meeting, noting they will also be making reductions in their staff.
- That he has received questions on the monthly siren tests not taking place. 911 will be handling testing each month now.
- On meeting with the Finance committee and Department Heads on May 8th to discuss the reductions to the budget, commenting that he would like to have a session with the Board to review the proposals.
- That he attended the weather training class last night, noting it was well attended.
- That his Townships are coming up.
- On Memorial Day coming up and the placement of flags in 12 cemeteries in Gladwin County. There were over 1500 flags that had to be placed. Commissioner Walters thanked the following volunteers for setting the flags: Earl Chervus, Leo Martinosi, Mark Schultz, Don Hall, American Legion Post 171, Bills Ellsworth and Stacy Kendall (granddaughter of Frances Moore who has set flags in Billings cemetery for many years, but passed away last year.

Veterans Lost:

James Andrist, Tobacco Township - Korea

Richard Nixon, Gladwin City

Franklin Mileski, Gladwin Township – Vietnam Russell Allen, Gladwin Township – Korea Willis Bennett, Hay Township – Korea

James Cavanaugh, Grout Township - Vietnam

Public Comments -

Sheriff Shea spoke about the freezers used for the inmate meal program. Currently, there are 5 stand up freezers that are "pulling a lot of power" to run. There is an opportunity to obtain a 10x10 walk in cooler from MSU for approximately \$500.00. Discussion. Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow the purchase of the freezer and placement preparation as discussed. Ayes carried, motion passed.

Motion by Commissioner Carl, supported by Commissioner Smith, to receive and file various correspondence and reports. Ayes carried, motion passed.

Motion by Commissioner Carl, supported by Commissioner Smith, to adjourn. Ayes carried, motion passed. Meeting adjourned at 10:22 a.m., until the next regular Board meeting on May 27, 2014 at 7:00 p.m., unless otherwise ordered.

Laura Brandon-Maveal	Terry Walters	
County Clerk	Chairman	

Date: April 7, 2014

Agreement No.: 2012-0083
Authorization No.: P6/R1

Project No.: 122465 Agenda: MA

REVISED PROJECT AUTHORIZATION GLADWIN COUNTY BOARD OF COMMISSIONERS FY 2014 SECTION 5311 OPERATING FORMULA GRANTS FOR RURAL AREAS PROGRAM

This information is required by the Michigan Department of Transportation (DEPARTMENT) in order to record agreement of utilization of funds provided by the Federal Transit Administration, United States Department of Transportation and the DEPARTMENT. The funds shall be used by the AGENCY in accordance with the above referenced Master Agreement.

Authorization Effective Date: October 1, 2013
Authorization Expiration Date: September 30, 2014
Fiscal Year Effective Contract Clauses: 2014

The Federal grants associated with the PROJECT AUTHORIZATION are MI-18-X055-02 and MI-18-X055-03.

Award Year: 2014 Federal Item Number: WK0055

The Catalog of Federal Domestic Assistance Number for the Federal Transit Administration Formula Grants for Rural Areas Program is 20.509.

Funding reflects the amount of funds currently available under the Federal appropriation. If additional funds become available, a grant amendment and revised PROJECT AUTHORIZATION will be prepared.

Payments to the AGENCY under this PROJECT AUTHORIZATION will be based on 16% of the estimated eligible costs which is \$302,005. The maximum amount to be paid will not exceed 16% of the AGENCY's audited costs. If Section 5311 operating assistance funds are insufficient to reimburse at 16% of audited costs, a new reimbursement percentage will be calculated for all participating agencies.

In accordance with Section 7 of the Master Agreement, the dollar amount for third party contracts as identified in COMMISSION policy is \$25,000. All agencies who are not self-certified must submit third party contracts over \$25,000 to the DEPARTMENT for approval. Please refer to Section 7 of the Master Agreement for competitive bidding requirements.

The AGENCY will be financially and legally responsible for the terms and conditions of the Special Section 5333(b) labor warranty as agreed to in your annual application. The Special Section 5333(b) Warranty for Section 5311 can be found at: www.dol.gov/dol/esa/public/regs/compliance/olms/13factsheet.htm.

Gladwin County BOC Agreement No.: 2012-0083

Authorization No.: P6/R1 Project No.: 122465

Page: 2 of 2

The AGENCY agrees to prepare and submit to the DEPARTMENT quarterly operating assistance reports via the Public Transportation Management System (PTMS). Instructions on preparing the report are available in the "Local Public Transit Revenue and Expense Manual" (October 1, 2013, through September 30, 2014). The manual is available on the web at www.michigan.gov/mdotptd by locating the resources box on the home page and opening the item listed "Audit/Accounting Information."

The purpose of Revision 1 is to increase operating assistance funds by \$172,143.

Funding source: 2014/7509 \$302,005 (F)

PRF Nos.: 2014-50 2014-254

Signature

Terry Walters, Board Chairman

Print Name and Title

Signature

MICHIGAN DEPARTMENT OF TRANSPORTATION

Lauren Essenmacher, Executive Director

Teny Walts
Title: Department Director

Print Name and Title

Gladwin City-County Transit



615 Weaver Court, P.O. Box 498, Gladwin, Michigan 48624 Phone: (989) 426-6751 Fax: (989) 426-5947

RESOLUTION OF INTENT

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Resolution# $\frac{20/4-0/2}{5000}$
The following resolution was offered by
And supported by
Be it resolved, that the County of Gladwin does hereby approve the proposed Contract submitted by the Michigan Department of Transportation.
Be it resolved that Terry Walters, Board Chairman and Lauren Essenmacher, Executive Director be authorized and directed to execute Contract No. 2012-0083 Project No. 122465, Auth No. P6/R1 for and on behalf of the County of Gladwin.
Resolution Declared Adopted.
CERTIFIED
<u>Laura Brandon-Maveal</u> County Clerk
May 13, 2014

Date: April 21, 2014

Agreement No.: 2012-0083
Authorization No.: P2/R1

Project No.: 113156 Agenda: MA

REVISED PROJECT AUTHORIZATION GLADWIN COUNTY BOARD OF COMMISSIONERS FY 2012 SECTION 5311 CAPITAL/ SURFACE TRANSPORTATION PROGRAM

This information is required by the Michigan Department of Transportation (MDOT) in order to record agreement of utilization of funds provided by the Federal Transit Administration, United States Department of Transportation and MDOT. The funds provided shall be used by the AGENCY in accordance with the above referenced Master Agreement.

Authorization Effective Date: September 24, 2012 Authorization Expiration Date: September 23, 2015 Fiscal Year of Effective Contract Clauses: 2012

The Federal Grant associated with the PROJECT AUTHORIZATION is MI-85-X005-03.

Grant Year: 2010 Federal Item Number: WK0053 Project is not R&D.

The Catalog of Federal Domestic Assistance Number for the Federal Transit Administration Formula Grants for Other Than Urbanized Areas Program is 20.509.

The Special Section 5333(b) Warranty for Section 5311 can be found at: www.dol.gov/dol/esa/public/regs/compliance/olms/13factsheet.htm.

The AGENCY agrees to prepare and furnish to the DEPARTMENT an annual milestone report for Section 5311. Reports are due 20 days after the end of the fiscal year.

Timely Expenditure of Funds

The funds included in this project authorization must be obligated (i.e., place orders for buses, issue third party contracts, purchase equipment, complete facility improvements) within six months of receiving an executed project authorization. If funds have not been obligated within twelve months, the DEPARTMENT may cancel this project authorization and the AGENCY will no longer have access to the funds with the exception of new facility construction. The DEPARTMENT will not extend this project authorization beyond three years except for very unique circumstances as determined by the DEPARTMENT.

Gladwin County BOC
Agreement No.: 2012-0083
Authorization No.: P2/R1
Project No.: 113156
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<u>Item</u>	<u>Federal</u>	<u>State</u>	<u>Total</u>
Maintenance equipment: Generator (807)	\$33,812	\$ 8,453	\$42,265
Revenue vehicles: Up to one <30 ft replacement bus (819) Total	<u>26,188</u> \$60,000	<u>6,547</u> \$15,000	<u>32,735</u> \$75,000
<u>Funding sources</u> : 2012/7509 \$60,000 (F) 2012/7520 \$15,000 (S)	PRF Nos.:	2012-240 2014-206	

GLADWIN COUNTY BOARD OF COMMISSIONERS
Tem Wale
Signature
Terry Walters, Board Chairman Print Name and Title
Signature
Lauren Essenmacher, Executive Director
Print Name and Title
MICHIGAN DEPARTMENT OF TRANSPORTATION
Title: Department Director

Gladwin City-County Transit



615 Weaver Court, P.O. Box 498, Gladwin, Michigan 48624 Phone: (989) 426-6751 Fax: (989) 426-5947

RESOLUTION OF INTENT

Resolution#	<u>)14-013</u>	•
The following reso	olution was offered by	Smith
And supported by	Carl	
		win does hereby approve the proposed epartment of Transportation.
Executive D	Director be authorized and di	d Chairman and Lauren Essenmacher, lirected to execute Contract No. 2012-008 or and on behalf of the County of Gladwin
Resolution Declared A	dopted.	
	CERT	TIFIED
	Laura Brand County	
·	May 13	3,0014

Date: April 21, 2014

Agreement No.: 2007-0211

Authorization No.: Z16/R1 Project No.: 113144

Agenda: MA

REVISED PROJECT AUTHORIZATION GLADWIN COUNTY BOARD OF COMMISSIONERS FY 2011 SECTION 5311 CAPITAL/ SURFACE TRANSPORTATION PROGRAM

This information is required by the Michigan Department of Transportation (MDOT) in order to record agreement of utilization of funds provided by the Federal Transit Administration, United States Department of Transportation and MDOT. The funds provided shall be used by the AGENCY in accordance with the above referenced Master Agreement.

Authorization Effective Date: September 23, 2011 Authorization Expiration Date: September 22, 2014 Fiscal Year of Effective Contract Clauses: 2011

The Federal Grant associated with the PROJECT AUTHORIZATION is MI-85-X005-01.

Grant Year: 2010

Federal Item Number: WK0053

Project is not R&D.

The Catalog of Federal Domestic Assistance Number for the Federal Transit Administration Formula Grants for Other Than Urbanized Areas Program is 20.509.

5333(b) Warranty for Section 5311 found at: can Special Section The www.dol.gov/dol/esa/public/regs/compliance/olms/13factsheet.htm.

The AGENCY agrees to prepare and furnish to the DEPARTMENT an annual milestone report for Section 5311. Reports are due 20 days after the end of the fiscal year.

Timely Expenditure of Funds

The funds included in this project authorization must be obligated (i.e., place orders for buses, issue third party contracts, purchase equipment, complete facility improvements) within six months of receiving an executed project authorization. If funds have not been obligated within twelve months, the DEPARTMENT may cancel this project authorization and the AGENCY will no longer have access to the funds with the exception of new facility construction. The DEPARTMENT will not extend this project authorization beyond three years except for very unique circumstances as determined by the DEPARTMENT.

Gladwin County BOC

Agreement No.: 2007-0211 Authorization No.: Z16/R1

Project No.: 113144

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<u>Item</u>	<u>Federal</u>	State	<u>Total</u>
Revenue vehicles:			
Up to one <30 ft replacement bus (819)	\$30,880	\$ 7,720	\$38,600
Facilities:			
Facility Improvements (replace roof) (801)	- 0 -	- 0 -	- 0 -
Architecture and engineering (881)	<u>9,120</u>	2,280	11,400
Total	\$40,000	\$10,000	\$50,000
Funding sources:	PRF Nos.:	2011-622	
2011/7509 \$40,000 (F)		2014-89	
2014/7520 \$10,000 (S)		2014-205	

GLADWIN COUNTY BOARD OF COMMISSIONER
Temp Cullo
Signature L
Terry Walters, Board Chairman
Print Name and Title
-128835
Signature
Lauren Essenmacher. Executive Director

MICHIGAN DEPARTMENT OF TRANSPORTATION

Title: Department Director

Print Name and Title

Gladwin City-County Transit



Resolution# 2014-014

615 Weaver Court, P.O. Box 498, Gladwin, Michigan 48624 Phone: (989) 426-6751 Fax: (989) 426-5947

RESOLUTION OF INTENT

The following resolution was offered by SMIH
And supported by
Be it resolved, that the County of Gladwin does hereby approve the proposed Contract submitted by the Michigan Department of Transportation.
Be it resolved that Terry Walters, Board Chairman and Lauren Essenmacher, Executive Director be authorized and directed to execute Contract No. 2007-0211 Project No. 113144, Auth No. Z16/R1 for and on behalf of the County of Gladwin.
Resolution Declared Adopted.
CERTIFIED
Laura Brandon-Mayeal Deputy County Clerk
May 13, 2014

RESOLUTION 2014-015 GLADWIN COUNTY ZONING ORDINANCE REVISION

WHEREAS, Public Act 110 of 2006, being MCLA 125.3101 through 125.3702 as amended, enables a county board of commissioners to adopt a county zoning ordinance to regulate the use of land, and

WHEREAS, Gladwin County adopted a county zoning ordinance pursuant to Public Act 110 of 2006, and such zoning ordinance becoming effective on February 1, 2008, and

WHEREAS, the Gladwin County Planning Commission reviewed zoning district boundaries established by the zoning ordinance and has initiated a revision to change specific boundaries to allow new business uses in certain areas, and

WHEREAS, required notices were published in the *Gladwin County Record*, first class mailings were completed, a public hearing was held by the Gladwin County Planning Commission, and the Planning Commission has presented a summary of the comments received at the public hearing along with its recommendation for revision to the Gladwin County Board of Commissioners,

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Gladwin County Board of Commissioners approves the recommended revision to the Gladwin County Zoning Ordinance as follows:

Revise zoning district from a Business Two (B2) Zoning District to a Residential-Farming, (R/F) Zoning District in the following location: Sherman Township, Section 32, Part of NW1/4 of NW1/4, 3944 N. M-18 Gladwin MI., parcel #140-032-200-001-02.

The foregoing resolution was offered by Commissioner
The Chairperson declared the resolution adopted. Clerk, Laura Brandon-Maveal
I, Laura E. Brandon-Maveal, the duly elected and acting Clerk of Gladwin County, hereby certify that the foregoing resolution, 2014-015 was adopted by the Gladwin County Board of Commissioners at a regular meeting of said Board held on May 13, 2014 at which meeting a quorum was present, by roll call vote of said members as herein before set forth; and that said resolution was ordered to take effect May 13, 2014 (Clerk, Laura Brandon-Mayeal

